

**EDEXCEL APPRENTICESHIPS in TEAM LEADING L2 & MANAGEMENT L3**

We tailor our courses to meet your individual needs. To help us do this, please complete and return this form as soon as possible to secure your place on this course. Please tick this box if you are happy to have your email address added to our mailing list

Name:		Date of Birth:	
Contact Tel No:		NI No:	
Contact Email:			
Address:			
Please indicate which qualification you are applying for:			
Level 2 Team Leading		L3 Management	
What do you want to gain from this course?			
Employer Name, Contact Name & Tel No:			
Does the above contact know you are applying for this course and is happy to be involved and have an initial meeting with us about your apprenticeship?			YES <input type="checkbox"/>
			NO <input type="checkbox"/>
Please confirm you are in paid employment and have a contract of employment (mandatory to qualify for fully funded training)		I confirm I am employed by the above organisation and have a contract of employment: Signed: _____	
Are you currently in this role within your workplace and have access to leading and managing a team of people?			YES <input type="checkbox"/>
			NO <input type="checkbox"/>
Please give us an overview of your team leading / management role and the numbers of staff you manage:			
What is your working pattern and how easy is it for an assessor to visit you in your workplace?			
Do you anticipate any particular challenges that we could help you with?			
What other qualifications or experience do you have? Please ensure you complete this section fully			
Date(s)	Qualification / Experience Obtained		
Have you received any formal training or attended any other courses on 'how to manage/lead a team'?			
Date(s)	Training / courses		